

Murray Art Museum Albury

Expressions of Interest  
**MAMA Volunteer Program**

# MAMA

## MAMA's Helpers

We are seeking volunteers to support our new Art Museum and to join the MAMA team.

**MAMA is exciting. Brazen. Beautiful. Controversial. Loud.**

## Murray Art Museum Albury – MAMA

MAMA, Murray Art Museum Albury, is the new name for what was the Albury Regional Art Gallery, and is currently undergoing a \$10.5M redevelopment.

MAMA re-imagines what a gallery can be. More than a showcase for art, MAMA is an all-encompassing contemporary art experience that balances international touring exhibitions with deep connections to our surrounding regional area and cultural identity. MAMA is in touch with the community and is an inclusive place for art to thrive.

From the calibre of its programming and events to its contemporary architecture, MAMA delivers a world-class tourism experience and stands proudly among the ranks of Australia's leading contemporary art museums.

As one of New South Wales's largest and best equipped exhibition spaces outside metropolitan Sydney, MAMA is a significant institution that includes an onsite studio and workshop rooms, state-of-the art back-of-house facilities, two collection galleries as permanent exhibition spaces for MAMA's extensive collection with an additional seven flexible exhibition galleries, AAA Standard permanent collection storage, an accessible loading dock, a restaurant and a shop.

Flexibility is designed and built into the building through the inclusion of multipurpose spaces, compartmentalised climate control systems, 24-hour educational suite access, dual entry, and ergonomic and invigilation considerations. 'Green' principles are incorporated throughout the design. The space will be conducive to creativity and inspiration.

## About the opportunity

### ***MAMA's Helpers are....***

- Collection and Research Volunteers
- Visitor Experience Volunteers
- Education and Public Programs Volunteers

### ***MAMA's Helpers will.....***

- Enjoy many perks including first to see and learn about the exciting exhibition calendar we have programmed
- Be privy to programs and events prior to public advertisement
- Be directly involved with education and public programs
- Assist customer relations, host tours and be our visitors helpers
- Join the large MAMA family of like-minded people who share the love of contemporary art
- Contribute to the exciting vibe which will be MAMA
- Be kept in the loop through newsletters and special MAMA staff get togethers

## MAMA's Helpers Position Descriptions

### MAMA VISITOR EXPERIENCE VOLUNTEER

**Role:**

- Present guided tours of the gallery and current exhibitions to individuals and community groups
- Share information about selected artworks and artists in the exhibition with visitors
- Research background information about the exhibition to prepare for the tour
- Welcome visitors to MAMA

**Scheduling:**

- Volunteers must complete a training program to develop and practice skills in guiding for art exhibitions, and communicating with groups
- Currently the training program is scheduled bi-annually
- Rostered once or twice a month (on average) after completion of training

**Required Skills/Experience:**

- Excellent communication skills, and enjoyment of sharing information with visitors to MAMA
- Excellent inter-personal skills
- Confident and polite
- Research skills (e.g. through the library, catalogues or the internet as preparation for tours)
- Volunteers may have a special interest in art, history or culture or enthusiasm for the visual arts
- Must be well organised

**Benefits:**

- Opportunity to develop skills in guiding and communicating with groups through a training program
- Able to enjoy a range of art exhibitions and programs
- Opportunity to meet other people interested in art
- Be a valuable member of the MAMA team
- Contribute to cultural development in the community

## MAMA EDUCATION & PUBLIC PROGRAMS VOLUNTEER

### Role:

- Assist with the preparation and running of public programs
- Assist with housekeeping of the program areas
- Assist with background research for the development of public programs
- Assist with exhibition opening nights and other special events
- Assist with supervising MAMA and assist with visitor enquiries
- Assist with the creation of education packages
- Guide touring school groups through exhibitions

### Scheduling:

- Fortnightly or once a month on a roster; depending on the volunteer's availability
- Each roster period is for 2 - 3 hours per session, on a morning or afternoon, over a seven day week. Also evenings usually once every 4 - 5 weeks depending on the exhibition schedule and public programs

### Required Skills/Experience:

- Child-focused communication skills
- Visual arts experience and creative ability
- Good communication skills
- A friendly, helpful and courteous manner
- Reliable, committed and flexible
- Ability to work as part of a team and support staff
- An interest in arts education
- Ability to deal with a wide cross-section of people
- Awareness of the special needs of various visitors to MAMA

### Benefits:

- Able to enjoy a range of art exhibitions and programs
- Opportunity to meet other people interested in art
- Be a valuable member of the MAMA team
- Contribute to cultural development in the community.

## COLLECTION & RESEARCH VOLUNTEER

### Role:

- Research background information about MAMA's collection
- Research background information about future MAMA exhibitions (availability of curatorial research projects depends on the future exhibition schedule)
- Volunteers may gather information through library research, internet searches or visits to art collections both public and private

### Scheduling:

- Research projects on MAMA's collection are available throughout the year
- Availability of curatorial research projects depend on the exhibition schedule
- Projects as directed by the curatorial team and completed within the specified time frame

### Required Skills/Experience:

- Research skills (e.g. through the library or the internet)
- Volunteers may have a special interest in art history or culture or have completed studies in art, history or culture
- Well organised
- Able to work unsupervised
- Enjoy researching

### Benefits:

- Opportunity to engage with and research other art collections both nationally and internationally
- Able to enjoy a range of art exhibitions and programs
- Opportunity to meet other people interested in art
- Be a valuable member of the MAMA team
- Contribute to cultural development in the community

## Submitting your expression of interest

For an EOI to be considered, the volunteer must comply with the following requirements:

a) All applicable EOI documentation is completed in full and submitted.

Expressions of interest may be lodged with AlburyCity either electronically via email or in hard copy format.

### **Electronic EOI submissions (preferred method)**

EOI submitted electronically must be sent to the following email address.

#### **Please email to:**

Brenda Kausche - [bkausche@alburycity.nsw.gov.au](mailto:bkausche@alburycity.nsw.gov.au)

Applicants are responsible for ensuring that any documents or information sent electronically are in an acceptable format (such as PDF, Excel or Word).

#### **For any questions contact:**

Brenda Kausche - MAMA Customer Service Officer

**E** [bkausche@alburycity.nsw.gov.au](mailto:bkausche@alburycity.nsw.gov.au)

**T** 02 6043 5801

### **Hard copy EOI submissions**

Alternatively EOI submissions may be printed and lodged in hard copy format.

Please note that the EOI must be in a sealed envelope and be clearly marked. AlburyCity accepts no responsibility for documents that are lost in the post or misplaced in transit.

#### **Please mail to:**

Brenda Kausche

MAMA Customer Service Officer

PO Box 323,

Albury NSW 2640

## The AlburyCity Cultural Services Team

**AlburyCity recognises the value and benefit of arts and culture to the social cohesion of the community and to the economic wellbeing of the region.**

Our cultural facilities and programs include the:

### **LIBRARYMUSEUM**

Library Services, Exhibitions, Collections, Research and Education services.

### **LAVINGTON LIBRARY**

Children's story time, free internet access, a housebound borrowing service and more

### **MAMA**

The Murray Art Museum Albury in Dean Street is undergoing a \$10.5M redevelopment and is expected to re-open in October 2015.

### **ALBURY ENTERTAINMENT CENTRE**

Modern facilities, advanced technology, flexible spaces, fantastic food and friendly staff, plus a great line-up of live entertainment.

### **CULTURAL DEVELOPMENT**

#### **Wood Fired Oven**

Public baking days twice a month and the option of booking for private functions.

### **CULTURAL PROJECTS**

#### **Public Art Strategy**

Built Heritage

Placemaking

Albury City has a clear philosophy to assist the community to realise its cultural, social and economic aspirations and to support the development of a strong community with a sense of its own identity and appreciation of its cultural heritage.

### **Our Values**

- Respect - one another, all the arts, community and collections
- Build and promote teamwork, enjoyment and communication within our converged team
- Encourage integrity and passion, continued personal development and education
- Acknowledge the Indigenous community past and present
- Embrace positive incremental change, learn from failure and seek constant improvement in a supportive environment
- Encourage a love and appreciation of art: visual, written and performing
- Acknowledge diversity of culture, religion, choice and origins
- Allow openness of expression and promote the challenge of ideas
- Create sustainable, relevant and engaging customer focused programming
- Embrace change and innovation